

BRIAR HILL SCHOOL

STUDENT RELEASE FORM

Family _____ Children (list all) _____

This form is used to determine who is authorized to pickup your child(ren) from school. There are two ways that a child may be picked up from school:

1. **During a scheduled dismissal period.** Each class has an assigned dismissal period and location. To pickup, please proceed to the assigned location (on an outside porch for this school year) and have photo id available.
2. **By coming to the school office.** This is the method for picking up early or when picking up from PM Care. An office staff member will check photo id and bring your child to you. *Note: if picking up before your dismissal period, you may also contact the office to have your child ready for you.*

Authorized People (mandatory)

I authorize my child(ren) to be released to the following people. Please list everyone that is authorized.

_____	_____
_____	_____
_____	_____

Custodial Information:

It is assumed that a parent is always authorized to pickup his or her child. If this is not the case, please provide a written explanation and copy of the appropriate court documents.

I authorize the release of my children to the people listed above.

Date _____

Signed _____